



Confederated Tribes of Siletz Indians
Enrollment Department

201 SE Swan Ave
PO Box 549
Siletz, Oregon 97380-0549
Telephone: (541)444-8258 • Toll Free: (800) 922-1399 ext. 1258
E-Mail: EnrollmentDepartment@ctsi.nsn.us

- Enrollment Staff Use -
Rec'd: \_\_\_\_\_
By: \_\_\_\_\_
Entered: \_\_\_\_\_
By: \_\_\_\_\_

Siletz Tribal Identification (ID) Request

Please print clearly in blue or black ink

INSTRUCTIONS: Complete this form. If you are not able to come into the Enrollment Department or Tribal Area Office to have your Tribal ID issued in person, you can order it by submitting this form and follow the steps in #3. Email this request with proof of identification to the Enrollment Department. Your Siletz Tribal ID will be sent to you via Priority mail with a tracking number.

Siletz Tribal Member: \_\_\_\_\_ Roll#: \_\_\_\_\_

- 1. Updated Address: Submit an "Address & Contact Information Update" form
2. Height: \_\_\_\_\_ feet \_\_\_\_\_ inches Weight: \_\_\_\_\_ pounds
3. Digital Photo Specifications: Email to "EnrollmentDepartment@ctsi.nsn.us"
a. In color, no filters and clearly focused
b. Plain white or off-white background
c. Taken within the last six-months to reflect your current appearance
d. Taken in full-face view directly facing the camera, no shadows on your face
e. Both eyes open, neutral/smiling facial expression, no hats
f. No sunglasses (even if tinted prescription glasses)
g. Glare on clear glasses is not acceptable. Glare can be avoided by slight downward tilt of glasses, turning off the flash or removing the glasses.
4. Photo Verification: Submit a color copy of your State issued ID to confirm your identity
5. Signature: Sign within the box in front of a notary as this is what will be used on your ID card

[Signature box]

\_\_\_\_\_
Date

Relationship to Tribal Member: [ ] Self [ ] Parent
[ ] Guardian of Minor\* [ ] Guardian of Adult\*

\*Attach court or other legal documentation to show Guardianship/Power of Attorney

Enrollment Staff Use only
Verification: [ ] State issued ID [ ] Previous Tribal ID [ ] Passport
[ ] Enrollment Pic on file [ ] Social Security card [ ] Birth Certificate
[ ] Staff recognizes Tribal Member [ ] Other: \_\_\_\_\_
Staff Initials: \_\_\_\_\_